



2025 CCAP County Administration Conference May 14 – May 15 SPONSORSHIP CONTRACT

My organization agrees to sponsor the **2024 CCAP County Administration Conference, May 14 – May 15, 2025**, for the indicated amount:

- ☐ **Blue Ribbon Conference Sponsor (\$7,500)**
- ☐ **Red Ribbon Conference Sponsor (\$5,000)**
- ☐ **White Ribbon Conference Sponsor (\$2,000)**
- ☐ **Patron Conference Sponsor (\$1,000)**

You can expect electronic confirmation immediately following receipt of your sponsorship contract as well as an outline of benefits and deadlines for materials needed by CCAP. Should you not receive confirmation, please contact CCAP immediately to ensure that your contract has been received and processed. **All sponsorship contracts must be received by April 28, 2025, to ensure all benefits are actualized. Should your organization be unable to fulfill its sponsorship contract, a written notice of cancellation must be sent to ppstroble@pacounties.org by May 5, 2025, to be released from this contract.** Cancellations received after May 5, 2025, will be subject to an administrative fee of 20% of the sponsorship value.

If unanticipated events beyond CCAP's reasonable control (including, but not limited to: acts of God; declared war in the United States; government regulation, including, but not limited to, government regulations prohibiting travel to the city in which the Conference will be located over the dates of the event or prior thereto and/or the issuance of a "Travel Warning" by the Centers for Disease Control that specifically advises travelers to avoid all non-essential travel to area where the Conference will be held and which travel advisory is in effect over the event dates or prior thereto; pandemics, epidemics, recognized health threats as determined by the World Health Organization, the Centers for Disease Control, or local, state or federal government authority or health agencies [including, but not limited to the health threats of COVID-19, H1N1, or other infectious diseases]; terrorist attacks in the area where the Conference is to be held; or curtailment of transportation where the Conference is located any of which make it illegal, inadvisable, commercially impracticable or impossible to perform under this Agreement), CCAP may in its sole discretion modify the format of the Conference (such as by making it a virtual event) or take other such reasonable measures to mitigate the impact on the Conference. If CCAP materially modifies the format of the event you may terminate this Agreement and receive a full refund if you provide CCAP with written notice of your termination within ten (10) days of CCAP's notice to you of the format change. If you fail to provide such notice you will have agreed to proceed with your sponsorship of the Conference as modified by CCAP. Upon termination of this Agreement or cancellation of the Conference, CCAP shall not be responsible for payment of any liquidated damages.

Vendor participation as an associate member or sponsor shall not imply, nor be considered or presented as, an endorsement by CCAP of any service or product provided by the vendor. The Board of Directors of CCAP reserves the right, for the cause shown, to disapprove an application, or terminate an existing membership. Use of CCAP logos, the words County Commissioners Association of Pennsylvania, or the phrase ***The Voice of Pennsylvania Counties***, without the prior authorization and express written permission of CCAP, is prohibited. This includes use by vendors who engage with CCAP as associate members, sponsors, or partners in another engagement.



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May 14 – May 15
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Please complete the information as you would like it to appear in printed materials:

Company Name: _____

Company Address: _____

City, State, Zip: _____

Website: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Authorized Signature: _____ Date: _____

Complimentary attendance is only granted to Conference sponsors. CCAP will register your company's attendees based on the information provided.

Attendee One (included with all sponsorship levels)

Name: _____

Title: _____

Email Address: _____

Indicate Days of Attendance: ☐ May 14 ☐ May 15

Attendee Two (Complimentary with Blue and Red sponsorships only (otherwise \$300 registration fee))

Name: _____

Title: _____

Email Address: _____

Indicate Days of Attendance: ☐ May 14 ☐ May 15

Attendee Three (\$300 registration fee)

Name: _____

Title: _____

Email Address: _____

Indicate Days of Attendance: ☐ May 14 ☐ May 15

Payment Information:

☐ Check enclosed (payable to CCAP) ☐ Invoice Requested ☐ Contact Me to Pay with Credit Card

**Please return this completed contract to Patty Stroble at ppstroble@pacounties.org
no later than April 28, 2025**

THANK YOU!