

INSURANCE MATTERS

COUNTY COMMISSIONERS ASSOCIATION OF PENNSYLVANIA
THE **VOICE** OF PENNSYLVANIA COUNTIES



UC Trust Risk Control Incentive Program - Reminder to Submit Your Activity Reports

Attention UC Trust Members - participation in the 2025 UC Trust Risk Control Incentive Program can earn members up to five percent credit toward each of the quarterly contributions for next year! As explained in the [program document](#), members have the opportunity to participate via online training, onsite and/or virtual training, by providing updated policies and procedures (as applicable) and by timely reporting of unemployment related matters.

Member participation is verified through the completion of the [2025 ACTIVITY REPORT](#) which must be completed and submitted by **Friday, September 5, 2025**.

For more information, contact Desiree Nguyen at dnguyen@pacounties.org.



Insurance Programs Grant Reminders

PComp

PComp has two grant programs, the Sallade Safety Improvement Program Grant (SSIP) and the Wellness Improvement Program Grant (WIP). The SSIP Grant affords each PComp Member up to a maximum of \$35,000 for 2025. A member cannot receive more than 75% of their annual contribution in grant funds. This grant program supports safety committees and administrations by awarding grants to offset the costs of safety improvements to protect employees, assist workers' compensation efforts in reducing accident frequency and severity while enhancing their safety and risk management programs. PComp Members must submit their fully completed and signed grant applications by **December 1, 2025**.

The WIP Grant provides PComp members with financial support to fund programs for employees with the goal of implementing, improving and increasing wellness related activities. The grant remains at a maximum of \$5,000 per member. Wellness Improvement Grants cannot exceed 5% of the member's annual contributions to the program. Additionally, there is an added eligibility factor for 2025 whereby the member's annual contribution must be a minimum of \$1,000. PComp Members must submit their fully completed and signed grant applications by **December 1, 2025**.

PCoRP

The PCoRP Loss Prevention Grant Program provides members the opportunity to fund loss prevention projects for their county or county related entity. The Loss Prevention Grant program is designed to support safety committees and administration to offset the costs of enhancing the members' safety, maintenance and risk management programs. PCoRP members may receive a maximum of \$25,000 for the 2025-2026 coverage period. A member cannot receive more than 75% of their annual contribution in grant funds. PCoRP Members must submit their fully completed and signed grant applications by **May 31, 2026**.

PELICAN

The PELICAN Loss Prevention Grant Program is designed to support the nursing home's safety committee and administration by awarding grants to offset the costs of enhancing safety, maintenance and risk management programs. Subscribers may receive a maximum of \$5,000 for the current policy period. PELICAN subscribers must submit their fully completed and signed

grant applications by **February 28, 2026**.

For more information, contact Keith Wentz at kwentz@pacounties.org.



Fall Workshop Registration is Now Open

September marks the official start of the fall risk management training season. We have a great training season lined up. Please refer to the [Risk Management Training](#) section of the CCAP website for information on topic descriptions, dates, times and locations.

As a reminder, most of the workshops are **FREE** to attend if your county is a member of the sponsoring Insurance Programs. To check your county's membership, please refer to the [CCAP Insurance Programs Member Listing](#).

CCAP Insurance Programs continues to collaborate with the [Academy for Excellence in County Government](#). Please refer to our website for additional information on co-sponsored events. These workshops are FREE to current Academy participants and some offer course credits.

For more information, contact Linda Rosito at lrosito@pacounties.org.



Equipment Breakdown Best Practices

Thursday, September 18 | 11:00 AM - 12:00 PM

Join us for a **VIRTUAL** training session that equips participants with the knowledge and tools to effectively prevent, manage and recover from equipment breakdowns. Attendees will learn how to identify potential risks through targeted risk assessments, develop and implement proactive maintenance strategies and identify best practices for documentation and record keeping, including maintenance logs, inspection reports and breakdown records. Response plans for equipment failures, including the designation of a response team and clearly defined roles, will be discussed. Further employee training regarding proper equipment operation, emergency procedures and the timely reporting of issues will be examined, as well as the identification of recurring issues, future prevention strategies, integration of continuous improvement processes and lessons learned. Finally, this session will provide guidance on business continuity best practices, ensuring your organization can maintain essential functions and recover quickly in the event of critical equipment failures.

**Register for Safety
Spotlight**

September Workshops



Defensive Driving Course

Wednesday, September 24

The Inn at Lewisburg, Lewisburg

10:00 AM - 3:00 PM

Registration begins at 9:30 AM

Register

Excellent Supervisors Seminar

Tuesday, September 30

CCAP Office, Harrisburg

Register



10:00 AM - 3:00 PM
Registration begins at 9:30 AM

2025
Cybersecurity Summit

Scan the QR Code
to Register!

Cyber Unity:
One Commonwealth, One Shield
"Defend - Detect - Deliver"

October 1st & 2nd

Commonwealth of Pennsylvania
 CCAP
COUNTY COMMISSIONERS
Association of Pennsylvania
 Central Susquehanna
Intermediate Unit
 HARRISBURG
UNIVERSITY
OF SCIENCE AND TECHNOLOGY

CCAP, in partner with Harrisburg University, The Commonwealth of PA and the Central Susquehanna Intermediate Unit, are pleased to present **Cyber Unity: One Commonwealth, One Shield. Defend - Detect - Deliver**. This premier event brings together government and industry leaders, cybersecurity experts and academic professionals, as well as those aspiring to join the field, to discuss the latest trends and innovations in cybersecurity. Join us for two days of insightful talks, professional education, career advancement and networking opportunities!

For more information, contact Heather Hiester at hhiester@pacounties.org.



Fall Building Maintenance

Fall is just around the corner and building maintenance is essential to prepare facilities for colder weather and ensure safe, efficient operations throughout the cooler months. Key tasks include inspecting and servicing boilers and HVAC systems to ensure reliable heating, checking roof structures for leaks or damage and cleaning gutters to prevent blockages from falling leaves.

Exterior lighting should be inspected and replaced as necessary to maintain visibility during shorter daylight hours. In addition, landscaping should be addressed, including trimming trees and clearing debris to prevent road hazards and storm drain blockages during wet weather.

Interior maintenance is equally important. Facilities staff should test emergency systems such as smoke detectors, fire alarms and backup generators to confirm they are functioning properly. Weatherproofing doors and windows helps to reduce energy costs and maintain comfortable indoor temperatures. Floor surfaces, especially those near entrances, should be checked and prepared to handle increased moisture from rain or snow, minimizing slip hazards.

These preventative measures support the longevity of county assets and the safety of public employees and visitors.

For more information, contact Keith Wentz at kwentz@pacounties.org.

Know Your Ticks



Blacklegged Deer Tick

- An infected blacklegged deer tick can transmit Lyme Disease
- In general, ticks need to be attached for approximately 36 to 48 hours before they can transmit the Lyme bacterium
- Symptoms of Lyme include a red rash resembling a bullseye or target, fatigue, chills, fever, headache, muscle and joint pain and swollen lymph nodes
- Not all people develop these symptoms. When in doubt, seek medical attention



American Dog Tick

- An infected American dog tick can transmit Rocky Mountain Spotted Fever
- Signs and symptoms include fever, rash that develops 2-4 days after fever begins, headache, nausea, vomiting, muscle pain and lack of appetite
- RMSF does not often result in chronic illness, however, it can cause permanent damage including hearing loss, paralysis and/or need for amputation

To stay safe during tick season, wear long sleeves and pants when walking through grassy or wooded areas, and use insect repellent containing DEET or permethrin. After being outdoors, thoroughly check your body and clothing for ticks and shower promptly to help remove any unattached ticks. If accompanied by a furry friend, be sure to check their fur thoroughly, especially in joints.

For more information, contact Jean Henry, RN, Risk Control Wellness Nurse, at jhenry@pacounties.org.



LocalGovU Course Spotlight

Equipment Safety

More than 6,000 people fall off a ladder and die each year, and over 400,000 people deal with power tool injuries each year. With these numbers in mind, equipment safety can no longer be a topic that is overlooked. This course will help employees maintain a safe and efficient workplace by first exploring the different types of ladders and equipment used for materials transport, recognizing the risks of improper use as well as safe usage techniques, and then identifying the appropriate personal protective equipment to wear.

CCAP Insurance Programs partners with LocalGovU providing online training and resources to UC Trust, PCoRP, PComp and PIMCC Members. Members can access/attend these courses at **no cost**.

For more information, contact Andrew Smith at asmith@pacounties.org.

[Take Course](#)

Quote of the Month

"If we have the attitude that it's going to be a great day, it usually is."

Catherine Pulsifier

Other Training Opportunities

[Risk Management Trainings](#)

Each workshop season, there are a number of training opportunities

designed for and open to Pennsylvania counties, county-related entities (CREs) and PELICAN program members. The Fall Workshop Season is just around the corner!

[LocalGovU](#)

LocalGovU's Online Training Center comes equipped with a library of high-quality risk control courses covering a variety of topics including Risk Management, Safety and Environment, Law Enforcement, Corrections, Human Resources and Management. In partnership with the UC Trust, PComp and PCoRP, this online training is available to members at no cost. If you have questions regarding the trainings, please contact Andrew Smith at asmith@pacounties.org.

[M&S EAP](#)

Take personal assessments, build skills for personal or professional growth, work on your health, and more at M&S's Employee Assistance Program dashboard. In partnership with the UC Trust, M&S EAP services are available to members at no cost.

CCAP INSURANCE PROGRAMS

ASK US FIRST...WE COVER IT ALL!

[Other CCAP Publications](#)

County Commissioners Association of Pennsylvania (CCAP) | 2789 Old Post Road | Harrisburg, PA 17110 US

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