

What's New for FY 2015 – 2016  
County Human Services Planning Guidelines

<b>COMPONENT OF GUIDELINES</b>	<b>CHANGE(S)</b>
<b>Fiscal Year 2015/16 County Human Services Plan Bulletin</b>	
Minimum Expenditure Waiver (BG Counties)	Minimum expenditure level is 25%
Appendix C1/C-2, Budget and Individuals Served	Explanation provided of when a revised budget is required.
<b>Appendix B, County Human Services Plan Template</b>	
<b>Part III, Waiver Request (BG Counties)</b>	Justification must show that specific circumstances in the county create a local need for services that cannot be met without a waiver, and that adequate and appropriate access to other human services will be available in the county. It must also specify the amount of funds and the human services on which those funds will be transferred and expended.
<b>Part IV, Human Services Narrative:</b> Mental Health Services	b) Strengths and Unmet Needs - Emphasis placed on <u>identifying</u> for each population
	c) Recovery-Oriented Systems Transformation - Emphasis placed on providing information for <u>each</u> priority
Intellectual Disabilities Services	Chart – Requests <b>estimated individuals only</b> served in FY 14-15
	Emergency Supports – Reformatted to emphasize the need to provide responses to <u>all</u> questions
Homeless Assistance Services	Chart – Requests <b>estimated individuals only</b> served in FY 14-15
Children and Youth Services	(BG Counties) 1 <sup>st</sup> paragraph (Special Grants included) – how allocated funds for Child Welfare in the Human Services Block Grant will be utilized in conjunction with other available funding (including those from the Needs Based Budget and <u>Special Grants</u> , if applicable)
	Outcomes - Reformatted to ensure the correct <u>3</u> <u>outcomes</u> are chosen
	HSBG funded Programs: <ul style="list-style-type: none"> <li>➤ Status chart reformatted for clarity</li> <li>➤ Explanation required if services are expected to decrease</li> </ul>
	<ul style="list-style-type: none"> <li>➤ Selection of EBPs provided</li> <li>➤ Program/provider chart should reflect only funds being provided through the HSBG and the individuals/families served specifically with those funds</li> <li>➤ Reason for under spending/utilization is required</li> </ul>
Drug and Alcohol Services	Overview (1 <sup>st</sup> paragraph): <ul style="list-style-type: none"> <li>➤ County limits on service should be included in overview</li> <li>➤ Overview should not include guidelines for</li> </ul>

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<b>Appendix B, County Human Services Plan Template</b>	
	the utilization of ACT 152 or BHSI funding streams issued by DHS. The focus should be a comprehensive overview of the services and supports provided by the Single County Authority and challenges in providing services
	Target Populations – Racial/Ethnic/Linguistic Minorities removed.
	Recovery-Oriented Services - Do not include information on independently affiliated 12 step programs (AA, NA, etc.).
Human Services and Supports/Human Services Development Fund	Narrative: <ul style="list-style-type: none"> <li>➤ Reformatted to ensure all relevant information is captured</li> <li>➤ (NBG Counties) – included instructions/chart for the utilization of HSDF for other programs</li> </ul>
<b>Appendix C, Proposed Budget and Individuals Served</b>	
<b>C-1, Block Grant</b>	A revised budget is required in these instances: <ul style="list-style-type: none"> <li>➤ If there is a significant difference in FY 2015/16 and FY 2014/15 allocations</li> <li>➤ If expenditures in any cost centers/service categories change by more than 20% as a result of moving funds</li> </ul>
<b>C-2, Non Block Grant</b>	A revised budget is required in these instances: <ul style="list-style-type: none"> <li>➤ If there is a significant difference in FY 2015/16 and FY 2014/15 allocations</li> <li>➤ If funding moved between cost centers/service categories is in excess of the current re-budget procedures for each program covered in the Plan</li> </ul>
<b>Appendix D, Eligible Human Services Cost Center Definitions</b>	
Mental Health; Intellectual Disability; Child Welfare; and Drug and Alcohol	Clarification only, provided for existing definitions.
Human Services Development Fund/Human Services and Supports	Children and Youth added to the definitions.