



2021 CCAP Virtual County Administration Conference "VCAC" Presented June 2 - 3 via Zoom

Designed Specifically for County Employees Working in:

- * Administration
- * Finance
- * Human Resources
- * Information Technology

**DISCOUNTED REGISTRATION FEE FOR
ALL COUNTY MEMBERS: **\$49** per person**

REGISTER ONLINE TODAY

VCAC CONFERENCE AGENDA

WEDNESDAY, JUNE 2

10 a.m. - Noon General Session
Noon - 1:30 p.m. Lunch Break
1:30 - 2:30 p.m. Breakout Sessions
3 - 4 p.m. Roundtable Sessions
4 - 4:45 p.m. Technology Services Reception
(Look for Your Invitation before the VCAC!)

THURSDAY, JUNE 3

9:30 - 10:30 a.m. Breakout Sessions
11 a.m. - Noon Breakout Sessions
Noon Conference Concludes

**Registration includes attendance at the full Conference on
June 2 and 3 via Zoom, plus access to video recordings of the
Opening General Session and every breakout -- 16 TOTAL SESSIONS!**



ACADEMY FOR EXCELLENCE IN COUNTY GOVERNMENT

Academy participants receive FREE registration as part of their Academy enrollment! Plus current Academy participants are eligible to receive up to six Academy elective credits for attending the VCAC, or viewing session recordings post-VCAC, pending submission of a verification of attendance form indicating each session attended. For information on the CCAP Academy or Academy registration for the VCAC, contact Mandi Glantz, director of member and vendor relations, (717) 736-4739, mglantz@pacounties.org.

Virtual County Administration Conference June 2 - 3, 2021 via Zoom

Important Vendor Information

Vendors specializing in products or services to meet the needs of county administration, human resources, finance, or information technology staff:

- Vendor attendance at this Conference is through Conference sponsorships only.
- Varying levels of sponsorship are available, with complimentary registration(s) for the full Conference included with each level of participation.
- Opportunities for additional virtual exposure will be available through a personal invitation to CCAP enterprise partner programs, SCHRPP vendor members and CCAP technology vendor program partners. Please contact Mandi Glantz, director of member and vendor relations for CCAP, for sponsorship and attendance information at mglantz@pacounties.org or call (717) 736-4739.
- Please join us in thanking our generous sponsors listed on our Conference webpage!
- Technology Vendor Partner questions? Please contact Melissa Krouse, director of technology partnerships for CCAP, at mkrouse@pacounties.org or call (717) 736-4749.
- SCHRPP vendor questions? Please contact Desiree Nguyen, deputy director, insurance pool operations for CCAP and executive director for SCHRPP, at dnguyen@pacounties.org or call (717) 736-4779.

**For sponsorship opportunities, please contact Mandi Glantz at
(717) 736-4739 or mglantz@pacounties.org.**

Important Registration Information

The 2021 CCAP Virtual County Administration Conference will be presented “live” via Zoom on June 2 and 3. The Conference registration fee is discounted to \$49 for all county members. Your \$49 registration fee provides your link to access the Conference in real time, but it also provides access to ALL the video recordings of the 15 breakouts and the Opening General Session.

- County staff will register online and receive a confirmation email. This process will look very similar to past CAC registration forms.
- The week before the Conference itself, you will receive an email with instructions and credentials for the ONE main link to the VCAC Portal, which will contain links to all Conference sessions, as well as session descriptions, available handouts, speaker contact information, and other Conference updates. Please save this Zoom instructions and credentials email for convenient access to the VCAC on June 2 and 3.
- There is no need to pre-determine your individual breakout session selections, but if you want to plan ahead, you can log into the VCAC Portal once you receive the Zoom instructions email and you can add sessions to your calendar! This will provide an easy reference, and you can cancel and re-select at any time.

Cancellation Policy: All cancellation requests must be emailed to Lori Lawyer at llawyer@pacounties.org. There will be a \$10 administrative fee per valid cancellation if received prior to 4 p.m., May 24, 2021. Cancellations received after May 24 cannot be refunded. Registrations received without payment will be billed if not cancelled by May 24. All refunds will be issued via check from CCAP.

Conference questions, please contact:

Karen Sweigard with Conference questions, ksweigard@pacounties.org.

Lori Lawyer with registration questions or cancellation notices, llawyer@pacounties.org.