

# EVENT SAFETY PLANNING

CCAP takes member safety and security very seriously, which includes attendee safety during our events and Conferences. We have begun to collect strategic information from each of our Conference properties, and we also want to be able to contact people on your behalf if there is an incident.



To complete the process, we need your help. Beginning with the 2018 CCAP Spring Conference, CCAP will request your emergency contact information as you begin your online registration process. After you verify your contact information and identify any ADA requests, you will be asked to provide your emergency contact's name and phone number. This will be a required field; however, if you prefer not to supply an emergency contact, you can populate the boxes with your own name and number in order to continue with your registration.



We sincerely appreciate your cooperation as we strive to be as prepared as possible for an unlikely emergency, whether within a venue or with you personally. Thank you for your help as we develop and grow our own crisis management strategies.