



COUNTY COMMISSIONERS
Association of Pennsylvania

County Administration Conference

May 29 - 30, 2019
The Penn Stater Hotel and Conference Center, State College

AGENDA AND REGISTRATION MATERIALS ENCLOSED

DESIGNED SPECIFICALLY FOR COUNTY EMPLOYEES WORKING IN:

- **Administration**
- **Finance**
- **Human Resources**
- **Information Technology**

PCoRP and UC Trust members receive discounted registration rates!
Current Academy for Excellence in County Government participants attend for free!

Special Thanks to Our Sponsors

(list as of March 4, 2019)

BLUE RIBBON CONFERENCE SPONSORS

The CCAP UC Trust
PCoRP (The Pennsylvania Counties Risk Pool)

WHITE RIBBON CONFERENCE SPONSORS

Campbell Durrant Beatty Palombo & Miller, P.C.
Mazzitti & Sullivan EAP Services, Inc.
Zelenkofske Axelrod LLC

PATRON CONFERENCE SPONSORS

Cornerstone Advisors Asset Management, LLC
Nationwide Retirement Solutions
PLGIT

For sponsorship opportunities, please contact Mandi Glantz at
(717) 736-4739 or mglantz@pacounties.org.

County Administration Conference Tentative Agenda

Wednesday, May 29

- 9 - 9:30 a.m. **Registration and Morning Refreshments**
- 9:30 - 11:30 a.m. **OPENING GENERAL SESSION**
- Technology Services/UNISYS Update
Rita Reynolds, CGCIO, Chief Information Officer, CCAP
- New PCoRP and PComp STOPit Program
Jeff Schobel, Vice President of Enterprise Solutions, STOPit
Andrew Smith, Risk Control Specialist, CCAP
- 11:30 a.m. - 12:30 p.m. **Lunch**
- 12:30 - 1 p.m. **Beverage Break with Vendors**
- 1 - 2:30 p.m. **BREAKOUT SESSIONS**
- Resiliency for Leaders (Administration/HR/Finance/IT Tracks)
 - Advanced Workplace Investigations (HR/Administration Tracks)
 - New Accounting and Financial Reporting Standards: What You Need to Know (Finance Track)
 - Cofense (IT/Administration/HR Tracks)
- 2:30 - 2:45 p.m. **Refreshment Break with Vendors**
- 2:45 - 4 p.m. **ROUNDTABLE BREAKOUT SESSIONS**
- Chief Clerks'/Administrators' Roundtable
 - HR/Personnel Directors' Roundtable
 - Budget/Finance Directors' Roundtable
 - IT Directors' Roundtable
- 4 - 5 p.m. **Reception with Vendors; Special Prize Drawing at 4:30 p.m.
Must be present to win!**



Current Academy participants are eligible to receive four Academy elective credits for each full day of attendance - eight elective credits for attending the full two days. Plus attendance at this event is free for current Academy participants! For information on the CCAP Academy for Excellence in County Government, contact Mandi Glantz, director of member and vendor relations, at (717) 736-4739 or mglantz@pacounties.org.

Hotel Reminders

- The Penn Stater Hotel and Conference Center's address is 215 Innovation Blvd., State College, PA 16803.
- Our Conference rate is \$134 plus tax per room, per night, single or double occupancy. The room block will be held until April 28, 2019.
- Call-in reservations: please contact The Penn Stater Hotel and Conference Center at (800) 233-7505 and reference our Reservation Identification Number **CACB19A** to receive our preferred group rate.
- Online reservations: you can also take advantage of the hotel's online reservation process using a credit card. Go to www.thepennstaterhotel.com, select "The Penn Stater," then "Book Now" in the top right of the screen. Select your arrival date, number of nights, and guests, and enter **CACB19A** as your Group Code. Remember to choose your desired room type.

County Administration Conference Tentative Agenda

Thursday, May 30

- 8 - 8:30 a.m. **Registration and Morning Refreshments**
- 8:30 - 10 a.m. **BREAKOUT SESSIONS**
- Wellness Programs (Administration/HR Tracks)
 - Strategies for Effective Recruiting (HR/Administration Tracks)
 - Financial Cyber Security (Finance/Administration/HR/IT Tracks)
 - Case Study: Archives, Records Retention, UNISYS (IT/Administration Tracks)
- 10 - 10:15 a.m. **Refreshment Break**
- 10:15 - 11:45 a.m. **BREAKOUT SESSIONS**
- Moving Technologies to the Cloud (Administration/IT Tracks)
 - You've Hired Your Candidate – Now What? Effective Onboarding and Orientation (HR Track)
 - Health Care Update and Bargaining Strategies (Finance/HR Tracks)
 - Cyber Security Monitoring (IT Track)
- 11:45 a.m. - 12:45 p.m. **Lunch**
- 12:45 - 1:45 p.m. **CLOSING GENERAL SESSION**
- The State of the Partnership: News from Harrisburg
Douglas E. Hill, Executive Director, CCAP
- 1:45 p.m. **Grand Prize Drawing at Conclusion of Conference
Must be present to win!**

Important Vendor Information

Vendors specializing in products or services to meet the needs of county administration, personnel, HR, budget, finance or IT staff:

- Vendor attendance at this Conference is through Conference sponsorships only.
- Varying levels of sponsorship are available, with complimentary registration(s) for both days of the Conference included with each level of participation.
- Sponsorship contracts must be received by May 3 to be included in the Conference program.
- Sponsorship does not include a tabletop exhibit in the registration area.
- Please contact Mandi Glantz, Director of Member and Vendor Relations, at mglantz@pacounties.org or call (717) 736-4739 for sponsorship and attendance information.
- Current TechNet and SCHRPP vendor members will receive information on a special tabletop display opportunity.
- TechNet Vendor questions? Please contact Melissa Pavone, Technology Marketing and Vendor Relations Manager, at mpavone@pacounties.org or call (717) 736-4749.
- SCHRPP Vendor questions? Please contact Desiree Nguyen, Deputy Director, Insurance Pool Operations, at dnguyen@pacounties.org or call (717) 736-4779.

County Administration Conference

May 29 - 30, 2019 at The Penn Stater Hotel and Conference Center, State College

Register online at www.pacounties.org. Click on "Education" located on the right of the top navigation bar, then select "Conferences," then click on the "County Administration Conference" box.

Registrations must be received by May 17, 2019.

BEST VALUE IN ALL CATEGORIES – FULL CONFERENCE REGISTRATION COVERS BOTH DAYS!

Rates include all sessions, materials, breaks and lunch each day, and the reception on Wednesday.

- **Academy Participants:** Your registration for one or both days is complimentary! Please indicate your days of attendance when you register.
- **PCoRP and UC Trust Members:*** Please indicate your days of attendance when you register.
BEST VALUE! Full Conference: \$245
Wednesday, May 29 – One Day Rate: \$170
Thursday, May 30 – One Day Rate: \$140

* For discounts, be sure to note if your county is a member of PCoRP or UC Trust. For a complete list of PCoRP and UC Trust members, visit www.pacounties.org. Click on the "Insurance Programs and Services" graphics in the lower left of the home page, then under "Essential Links," click on "Membership Listings."
- **Non-PCoRP, Non-UC Trust Members:** Please indicate your days of attendance when you register.
BEST VALUE! Full Conference: \$295
Wednesday, May 29 – One Day Rate: \$200
Thursday, May 30 – One Day Rate: \$170
- **Vendors:** See box on the previous page for complete vendor information. For contact information regarding vendor participation, please refer to the box below.

Cancellation Policy: No telephone cancellations will be accepted. All cancellations must be emailed to Jeannette Hunter at jhunter@pacounties.org. There will be a \$50 administrative fee per valid cancellation if received prior to 4 p.m., May 17, 2019. Cancellations received after May 17 cannot be refunded. Registered no-shows will be billed. All refunds will be issued via check from CCAP.

Rooms at The Penn Stater Hotel and Conference Center: For overnight accommodations, please call the Reservations Department at The Penn Stater directly, (800) 233-7505, refer to our Conference code **CACB19A**. For online reservations, go to www.thepennstaterhotel.com and click on "Book Now." Enter your dates and the same **CACB19A** code. Remember to choose your desired room type.

Attention Attendees:

Contact Karen Sweigard with Conference questions, ksweigard@pacounties.org or (717) 736-4735.
Contact Jeannette Hunter with registration questions, jhunter@pacounties.org or (717) 736-4771.

Attention Vendors:

Vendors, please contact Mandi Glantz, mglantz@pacounties.org, (717) 736-4739 for sponsorship and attendance information and opportunities.
TechNet Vendor questions? Contact Melissa Pavone at mpavone@pacounties.org or (717) 736-4749.
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