

RISK MANAGEMENT TRAINING SPRING 2019



CCAP

GLIMPSE

Risk Management
Training

**Risk Management and Professional Development
Opportunities for County Officials and County Employees**

Proud Sponsors of the GLIMPSE



The GLIMPSE training guide provides information on educational programs of the County Commissioners Association of Pennsylvania (CCAP) Insurance Programs. It is published twice a year by the CCAP Insurance Programs. Material may not be reproduced without written permission from the CCAP Insurance Programs.

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LINDA ROSITO

Risk Management Training Director

(717) 736-4728

lrosito@pacounties.org

Message from the Managing Director

CCAP Insurance Programs Members,

There are a couple new things for you this spring at the insurance and risk management workshops:

- We have a new STOPit program for fraud prevention – preventing embezzlement, workers' compensation fraud and reporting of inappropriate behavior. It will be available free to PCoRP and PComp members. There are several opportunities to attend workshops where it will be reviewed and you can get your questions answered.
- Sessions on property and liability hot topics, available at four sites around the state.

And we also have some always popular workshops, but with updated topics:

- Our HR Boot Camp – dealing with union negotiations, FMLA, ADA, Medical Marijuana (what you can and cannot ask), HR Review.
- Prison Risk Management – legislative and legal updates, accident investigation and root cause determination and more.
- Employee Demotivation and Its Effect on Our Workplace - how to increase engagement, increase enthusiasm and combat apathy. These sessions are a follow up from employee negativity training last fall.
- Managing Workplace Performance
- Defensive Driving Classes – in three locations
- Controlling Workers' Compensation Costs – the HR side of workers' compensation

In closing, remember that all of the workshops included in this catalog are free to members of the sponsoring CCAP insurance programs, AND attendance by one or more of your staff counts towards earning a reduction in your annual premium (for UC, PCoRP, PComp and PELICAN events). What a deal! Your insurance premiums and contributions make it possible for these high-rated events, so take advantage of this great benefit!

So please click on our website and register now!



JOHN SALLADE
Managing Director
CCAP Insurance Programs



TRAINING OPPORTUNITIES

Defensive Driving Course

The leading cause of injury and death in the workplace is motor vehicle accidents. In addition, motor vehicle accidents come with a hefty cost to the counties. A defensive driving safety program can reduce risk, lower expenses and keep your employees safer on the road. If you on occasion drive a county owned vehicle or if you drive your private vehicle on county business, this course is for you!

Defensive Driving Safety Training has proven to be an effective solution to:

- Controlling liability costs associated with work-related vehicle crashes
- Reduce insurance premiums and fleet repair bills
- Reduce motor vehicle incident rates
- Decrease workers' compensation claims
- Improve productivity by keeping employees safe, on and off the job

The DDC is taught in a classroom setting with no more than 40 individuals in each workshop to ensure personal attention to each attendee.

INSTRUCTOR: Kelly Kyzer, Risk Control Specialist, CCAP and Certified DDC Instructor

Thursday, March 21

Best Western/Country Cupboard, Lewisburg

Wednesday, April 17

The Penn Stater Conference Center Hotel, State College

Wednesday, April 24

Regional Learning Alliance, Cranberry Twp.

Registration: 8 a.m.

Workshop: 8:30 a.m. – 4 p.m.

FREE TO MEMBERS OF



Nonmember

\$60 per attendee or \$40 each for a group of three or more.

Controlling Workers' Compensation Costs

PComp Update - John Sallade, CRM, Managing Director, Insurance Programs

And the Survey Says... - Jean Henry, Risk Control Wellness Nurse, CCAP Insurance Programs

This session will review the PComp Return to Work Best Practices Survey results and include tips for consistent claims management. Come and share your thoughts about return to work policies and procedures and offer suggestions for modified duty. Discuss what is and is not working with your program. Leave with new ideas to enhance your return to work program, improve consistency and return employees back to work in a safe and timely manner.

Navigating the Bermuda Triangle: The Intersection of Workers' Compensation, FMLA and ADA - Kacey Wiedt, Esquire and Christopher Conrad, Esquire, Marshall Dennehey Warner Coleman & Goggin
The Americans with Disabilities Act (ADA), Family and Medical Leave Act (FMLA), Pennsylvania Human Relations Act (PHRA) and Pennsylvania workers' compensation law all differ in terms of their purpose, coverage, rights and requirements. This session will explore the interplay between these state and federal laws, and provide attendees with best practices for compliance, strategies to minimize liability, and tips for avoiding costly mistakes related to leave issues.

Wednesday, March 20
The Penn Stater Conference Center Hotel,
State College

Registration: 9:30 a.m.

Workshop: 10 a.m. – 3 p.m.

**FREE TO
MEMBERS OF**



Nonmember
\$60 per attendee or
\$40 each for a group
of three or more.

PCoRP Risk Control Workshop

PCoRP Update – John R. Sallade, CRM, Managing Director, CCAP Insurance Programs

STOPit Introduction – Jeff Schobel, VP of Enterprise Solutions, STOPit Solutions

STOPit is a new member service program for PCoRP and PComp members, offered free of charge. It is an anonymous reporting system which will help your entity to reduce embezzlement, and fraud – including workers' compensation fraud. It encourages employees to report inappropriate behavior, and replaces the prior PCoRP and PComp fraud hotline. Come learn about how this app can help your county risk management program!

Legal Liability Topics - Mary Lou Maierhofer, Attorney, Margolis Edelstein and Barb Zemlock, Insurance Boards Legal Counsel, CCAP Insurance Programs

Join us for a discussion and update on some legal liability topics such as ADA website compliance, transgender in the workplace, "fun" with contracts and more.

Friday, April 5

The Penn Stater Conference Center Hotel,
State College

Registration: 9:30 a.m.

Workshop: 10 a.m. – 3 p.m.

**FREE TO
MEMBERS OF**



Nonmember
\$60 per attendee or
\$40 each for a group
of three or more.

Employee Demotivation and Its Effect on Our Workplace

We all hear these common questions at workplaces throughout Pennsylvania: What can we do about unmotivated employees? How can we increase engagement? How do we achieve accountability, increase enthusiasm and combat apathy?

This daylong session will look at the causes of these workplace maladies and look to build strategies for successfully dealing with them. Bring your experiences with these issues to the session – whether problematic or successfully resolved. Together we can develop plans for addressing these problems head on in an interactive and collaborative process.

This session builds on the training program from the fall of 2018 dealing with employee negativity.

Presenter: Chuck Mazzitti, Executive Director, Mazzitti and Sullivan EAP Services, Inc.

Wednesday, April 10
Radisson Lackawanna Station, Scranton

Tuesday, April 16
CCAP Office, Harrisburg

Wednesday, April 17
The Penn Stater Conference Center Hotel, State College

Wednesday, April 24
Best Western/Country Cupboard, Lewisburg

Registration: 9:30 a.m.

Workshop: 10 a.m. – 3 p.m.



This workshop fulfills the Leadership, Management and Decision Making required course for Academy participants.

FREE TO MEMBERS OF



Nonmember
\$60 per attendee or \$40 each for a group of three or more.

KEYS: Managing Workplace Performance

In this session, participants will recognize the importance of addressing workplace performance issues including inappropriate behaviors, marginal performance and poor work habits. Supervisors and managers that address these issues in a timely manner will influence a better work environment by holding employees equally accountable, resulting in higher levels of trust and employee morale. The session will also include best practices and activities for counseling and disciplining employees who choose not to improve upon workplace performance expectations. Finally, participants will practice establishing performance expectations, providing performance feedback through coaching, and completing more objective and higher quality performance reviews intended to improve individual, team and county performance.

Presenter: Jonna Contacos-Sawyer, DBA, SPHR, SHRM SCP, CCP, President; Lisa Pierce, PHR, Senior Consultant/Trainer; Brooke Contacos, PHR, HR Consultant/Trainer; or Robert Q. Johnson, HR Consultant/Trainer

Tuesday, April 9

The Regional Learning Alliance, Cranberry Twp.

Thursday, April 25

CCAP Office, Harrisburg

Registration: 9:30 a.m.

Workshop: 10 a.m. to 3 p.m.



This workshop fulfills four elective credits for Academy participants.

FREE TO MEMBERS OF



Nonmember

\$60 per attendee or \$40 each for a group of three or more.

KEYS: County Property and Liability Risk Management

Working in county government, property and liability matters are always on your mind – are we properly insured, are we filing our claims timely and accurately, are we doing everything we can to protect the county from lawsuits? This session is created for anyone who thinks about these things on a daily basis – commissioners, chief clerks, human resources, risk managers and more! Join us for a day discussing hot topics in county property and liability and bring your questions to help fuel the discussions!

Some topics to be addressed:

- Animals in the workplace
- Fine arts evaluations
- Important clauses in contracts
- Elevator and boiler inspections
- STOPit introduction
- New claims reporting system

Tuesday, April 30

The Regional Learning Alliance, Cranberry Twp.

Tuesday, May 7

Radisson Lackawanna Station, Scranton

Wednesday, May 8

CCAP, Harrisburg

Thursday, May 16

Best Western/Country Cupboard, Lewisburg

Registration: 9:30 a.m.

Workshop: 10 a.m. to 3 p.m.



This workshop fulfills Today's Trends in County Government for Academy participants.

FREE TO MEMBERS OF



Nonmember
\$60 per attendee or
\$40 each for a group
of three or more.

County Risk Managers Council Meeting

CCAP's Insurance Programs extend an invitation to attend the spring meeting of the County Risk Managers Council. The meeting provides a forum for county risk managers to exchange ideas and discuss innovative solutions toward risk management in government. Because the risk management process is basically the same for all Counties and County Related Entities, the process of managing risk is essential to ensure safe operations and saving of taxpayer dollars.

County Risk Managers Council meetings are packed with a wealth of information into just a few hours because your time is valuable. The meeting is open to all county risk managers or individuals where more than 50 percent of their job responsibility is dedicated to safety.

- ADA Compliance
- Risk Management Considerations of Voting Machines
- Elevator inspections – Pennsylvania Required Testing
- STOPit Program Introduction – Free to PComp and PCoRP Members
- Risk Manager Roundtable/Discussion – Come with your questions and your successes to share with your colleagues

Friday April 26
CCAP Office, Harrisburg

**FREE TO
ATTEND!**

Friday, May 31
The Regional Learning Alliance, Cranberry Twp.

Registration: 9:30 a.m.

Workshop: 10 a.m. to 3 p.m.

Workshop questions? Please contact Keith Wentz, Risk Management and Underwriting Manager,
kwentz@pacounties.org.



KEYS: HR Boot Camp

How to Have Difficult Conversations with Employees - Michael McAuliffe Miller, Attorney, Eckert Seamans

The purpose of this talk is to unpack the best practices for speaking with employees about a host of complicated issues including during union organization drives, after FMLA leave requests and when employees ask for accommodations under the ADA. The seminar is designed for the individual who wants to know the "rules of the road" for handling conversations which may be difficult and complicated in a manner which does not create further liability.

PA Medical Marijuana Act Update – Anthony Bowser, Attorney, Thomas Thomas & Hafer

A year has passed since medical marijuana became available to patients under Pennsylvania’s Medical Marijuana Act. This session will cover the impact of the law and provide guidance for employers on what they need to do to comply with the law while managing potential risks.

PCoRP HR Risk Management Review – Ronda O’Donnell, Attorney, Marshall Dennehey

The PCoRP HR Risk Management Review is a restart of a PCoRP program, formerly called PREVENT. The service is designed to help reduce exposures to liability for PCoRP members. Employment related lawsuits are a major liability, and can be very time consuming and costly to the members and PCoRP. Participation in the review is voluntary for all PCoRP members.

Wednesday, May 22
CCAP Office, Harrisburg

Registration: 9:30 a.m.

Workshop: 10 a.m. to 3 p.m.



This workshop fulfills the Personnel and Labor Relations required credit for Academy participants.

FREE TO MEMBERS OF



Nonmember

\$60 per attendee or \$40 each for a group of three or more.

Prison Risk Management Workshop

Legislative Update – Brinda Penyak, Deputy Director, CCAP

Legal Update – Marie Jones, Esquire and Michael Lettrich, Esquire, JonesPassodelis, PLLC

Accident Investigation and Root Cause Determination - Robert F. McSurdy, Chief of Safety and Environmental Protection, Pennsylvania Department of Corrections and Kevin Tuite, Assistant Chief of Safety and Environmental Protection, Pennsylvania Department of Corrections.

This training is for supervisors of all levels. It offers the basic investigation – who, what, where, when, how and why? Emphasis is placed on investigative timeframes and the importance of collecting data within 24 hours to ensure root cause analysis is efficient and effective.

Follow up investigations by safety professionals in cases involving severe injury or death is critical. The initial investigations conducted by supervisors are used to determine if a follow up investigation is needed.

Information will be presented on determining root cause analysis on an incident, to include identifying the root cause and how to implement a plan of action to reduce or eliminate the potential for future occurrences.

This is an interactive training with unlimited opportunity for attendee participation.

Thursday, May 23
The Hotel Hershey, Hershey

Registration: 9 a.m.

Workshop: 9:30 a.m. to 3:30 p.m.

**FREE TO
MEMBERS OF**



Nonmember
\$75 per attendee

Workshop Location Details



BEST WESTERN/COUNTRY CUPBOARD

101 Hafer Road, PO. Box 46, Lewisburg, PA 17837
(570) 523-3211

CCAP OFFICE BUILDING

2789 Old Post Road, Harrisburg, PA 17110
(800) 895-9039 or (717) 526-1010

RADISSON LACKAWANNA STATION HOTEL

138 Jefferson Ave, Scranton, PA 18503
(570) 342-8300

THE HOTEL HERSHEY

100 Hotel Road, Hershey, PA 17033
(717) 533-2171

THE PENN STATER HOTEL AND CONFERENCE CENTER

215 Innovation Boulevard, State College, PA 16803
(814) 863-5000 or (800) 233-7505

THE REGIONAL LEARNING ALLIANCE (RLA)

850 Cranberry Woods Drive, Cranberry Township, PA 16066
(724) 741-1000

Workshop Details for Attendees

ATTENDANCE GUIDELINES

Workshops sponsored by the CCAP Insurance Programs are designed for and open to Pennsylvania counties, county-related entities (CREs) and PELICAN program members. One or more Insurance Programs sponsor each workshop. Member and nonmember fees are determined by whether or not the attendee's employer is insured by the sponsoring program. Attendees may be elected or appointed officials and employees of Pennsylvania's counties or CREs. Third-party contracted employees working directly for a county or CRE, and anyone employed by an entity that is a member of one of CCAP's affiliate associations, are also welcome to attend. However, nonmember registration fees will apply if the attendee is from an entity that is not insured by the sponsoring program.

REGISTRATION

All registration is handled electronically. To register for any workshop, go to www.pacounties.org, click on Education then Risk Management Workshops - GLIMPSE and follow the prompts. Or email glimpse@pacounties.org.

REGISTER TODAY

www.pacounties.org

Click on Education on the home page and click Risk Management Workshops - GLIMPSE



REGISTRATION FEES

Workshops hosted by CCAP Insurance Programs are sponsored by one or more of the following programs: PCoRP, PComp, UC Trust, PELICAN and the Academy for Excellence in County Government. All workshops are FREE to members of the workshop's sponsoring program(s). There will be a nominal registration fee for nonmembers.

Workshop Details for Attendees

CANCELLATION REQUESTS

If for any reason you need to cancel a registration, please notify Linda Rosito at (717) 736-4728 as soon as possible. Notice of three business days is preferred. Those who do not cancel with at least three days notice, or who do not show, will be invoiced.

ACCESSIBILITY AND ACCOMMODATIONS

Accessibility and Accommodations: In accordance with the Americans with Disabilities Act, CCAP endeavors to hold events at locations that are accessible. Please notify us of anything needed to fully participate in the workshops as far in advance of the meeting as possible.

SPECIAL REQUESTS

If you have a specific dietary restriction or an allergy of which we should be aware of, please notify us upon your registration and we will accommodate your request. To notify us please send an email directly to Linda Rosito at lrosito@pacounties.org.

ELECTRONIC COURTESY

As a courtesy to all attendees, we appreciate your cooperation by putting all mobile and electronic devices on the "silent mode." We realize this is sometimes difficult, but ringing phones and the use of tablets and computers, except for note-taking, are disruptive to other attendees and discourteous to our speakers. Feel free to check emails or other sites during break times.

DRESS

Attire for all workshops is business casual. Please note that hotel air conditioning and heating systems can vary greatly. Please consider dressing in layers.

NON-SMOKING

All workshops are non-smoking.

To determine your county's eligibility, go to the membership lists on pages 24 and 25 or contact **Linda Rosito** at lrosito@pacounties.org.

County Administration Conference

May 29-30, 2019
The Penn Stater Hotel and Conference Center
Centre County, PA



The County Administration Conference welcomes county personnel interested in administration, human resources, finance and technology. Vendors are welcome to sponsor this event and attendance opportunities exist. Opportunities also exist for current TechNet and SCHRPP vendor members. A tentative agenda and registration information will be available in March 2019.

Sponsorship materials and registration information
will be available in **March 2019**.

Risk Control Incentive Programs



Did you know that by attending program sponsored workshops, your county/CRE could be receiving credit towards their risk control credit program? Is your county/CRE a member of the **CCAP UC Trust, PComp, PCoRP** or **PELICAN**? These four programs offer a Risk Control Incentive Program in which members have the opportunity to earn credits towards their contributions upon satisfactory completion or implementation of qualified risk control related activities. Members are able to receive credits by attending **program sponsored training workshops**. These workshops are found in this edition of the GLIMPSE.



FREE TO MEMBERS OF
CCAP PComp PA Counties Workers' Compensation Trust
Nonmember \$75 per attendee



As shown above, please look for the program logo at the bottom of each workshop to see if that workshop counts towards your county's risk control credits! For example, if your county is a member of PCoRP, look for the PCoRP logo at the bottom of the workshop page to see if it qualifies! Make plans to attend the sponsored workshops and save your certificates to receive credit.

For more information, please contact
insurance@pacounties.org.

2019 SPRING WORKSH

March 2019

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Wednesday, March 20, 2019

**Controlling Workers'
Compensation Costs**

The Penn Stater Conference Center
Hotel, State College

Thursday, March 21, 2019

Defensive Driving Course

Best Western/Country Cupboard,
Lewisburg



PComp

PA Counties Workers'
Compensation Trust

Are you a PComp member that needs a workers' compensation refresher? Please join us for our PComp Webinar series. This is a three part series starting with "A Webinar Introduction to PComp", "Claims Management Best Practices" and ending with "Claims Investigation Best Practices".

In addition to the webinar series, members can participate in the three part series online through CCAP's Insurance Programs online training, LocalGovU.

If you have any questions or concerns, please contact
insurance@pacounties.org.

WORKSHOPS AT A GLANCE

April 2019

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Friday, April 5

PCoRP Risk Control Workshop

The Penn Stater Conference Center Hotel, State College

Tuesday, April 9, 2019

KEYS: Managing Workplace Performance

The Regional Learning Alliance, Cranberry Twp.

Wednesday, April 10, 2019

Employee Demotivation and Its Effect on our Workplace

Radisson Lackawanna Station, Scranton

Tuesday, April 16, 2019

Employee Demotivation and Its Effect on our Workplace

CCAP Office, Harrisburg

Wednesday, April 17, 2019

Defensive Driving Course

The Penn Stater Conference Center Hotel, State College

Wednesday, April 17, 2019

Employee Demotivation and Its Effect on our Workplace

The Penn Stater Conference Center Hotel, State College

Wednesday, April 24, 2019

Employee Demotivation and Its Effect on our Workplace

Best Western/Country Cupboard, Lewisburg

Wednesday, April 24, 2019

Defensive Driving Course

The Regional Learning Alliance, Cranberry Twp.

Thursday, April 25, 2019

KEYS: Managing Workplace Performance

CCAP Office, Harrisburg

Friday, April 26, 2019

County Risk Managers Council Meeting

CCAP Office, Harrisburg

Tuesday, April 30, 2019

KEYS: County Property and Liability Risk Management

The Regional Learning Alliance, Cranberry Twp.

Spring Workshops Continued

May 2018

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Tuesday, May 7, 2019

KEYS: County Property and Liability Risk Management

Radisson Lackawanna Station,
Scranton

Wednesday, May 8, 2019

KEYS: County Property and Liability Risk Management

CCAP Office, Harrisburg

Thursday, May 16, 2019

KEYS: County Property and Liability Risk Management

Best Western/Country Cupboard,
Lewisburg

Wednesday, May 22, 2019

KEYS: HR Boot Camp

CCAP Office, Harrisburg

Thursday, May 23, 2019

Prison Risk Management Workshop

The Hotel Hershey, Hershey

Friday, May 31, 2019

County Risk Managers Council Meeting

The Regional Learning Alliance,
Cranberry Twp.

We would appreciate your feedback on our training programs. Send your questions, comments and concerns to lrosito@pacounties.org.

The ACADEMY for Excellence in County Government



The Academy for Excellence in County Government is a certificate training program for county commissioners, council members, county executives, administrators and assistant administrators, chief clerks and assistant chief clerks, solicitors and assistant solicitors and their equivalents in home rule counties.

The Academy is honored to be able to pair with the CCAP Insurance Programs to offer additional workshop opportunities. Academy participants must complete each of the eight core courses plus 18 elective credits to be eligible for graduation from the program. Current Academy program participants may attend select insurance programs workshops for FREE.

This training season the Academy for Excellence in County Government will continue to provide opportunities to earn credits for select insurance programs workshops.

The following workshops fulfill credits for Academy participants:

- **Employee Demotivation and Its Effect on Our Workplace (Leadership, Management and Decision Making)**
- **KEYS: Managing Workplace Performance (four elective credits)**
- **KEYS: County Property and Liability Risk Management (Today's Trends in County Government)**
- **KEYS: HR Boot Camp (Personnel and Labor Relations)**

For more information please contact **Mandi Glantz**,
Director of Member and Vendor Relations
at mglantz@pacounties.org.

MEMBERS

Refer to the membership maps to determine the eligibility for free or discounted registration

UC Trust Membership



SEDA-COG
Potter County Human Services
Tioga County Human Services

PComp Membership



CMSU MH/ID
Huntingdon-Bedford-Fulton AAA
Perry County Senior Citizen Center
SEDA-COG
Union-Snyder AAA
Union-Snyder CAA

Bedford-Somerset DB/HS
CCAP
Carbon-Monroe-Pike MH/DS
Central Counties Youth Center
Central Susquehanna Regional 911
Columbia County Traveling Library Authority
Community Connections of Clearfield/Jefferson Counties

BERSHIP

counted registration fees. Each workshop description will indicate the sponsoring program(s).

PCoRP Membership

Trust
loyment
nsation Trust



CCAP
PCoRP
PA Counties
Risk Pool

★ Locations of County Related Entity Members

Central Counties Youth Center
Central Susquehanna Regional 911
Huntingdon-Bedford-Fulton AAA

Lycoming-Clinton Joinder Board
Pike County Economic Development Authority

PELICAN Membership

omp
nties Workers'
nsation Trust



Berks Heim Nursing & Rehabilitation Center
Bradford County Manor
DuBois Continuum of Care Community, Inc.
Elk Haven Nursing Home
Gracedale Nursing Home
Jefferson Manor Health Center
Kane Community Living Centers - Glen Hazel
Kane Community Living Centers - McKeesport
Kane Community Living Centers - Ross Township
Kane Community Living Centers - Scott Township
Loyalhanna Healthcare Associates
Neshaminy Manor Nursing Home
Our Family's Home
Philadelphia Nursing Home
Pleasant Ridge Manor Nursing Home
Pleasant Valley Manor
Pocopson Home
Susque-View Home, Inc.

counties



GLANCE

at Fall 2019

Save - the - Date

SEPTEMBER

5	Defensive Driving Course	Lewisburg
5	Excellent Supervisor Seminar	Cranberry Twp.
10	Defensive Driving Course	Scranton
11	Excellent Supervisor Seminar	Scranton
12	KEYS Workshop	CCAP
18	KEYS Workshop	Lewisburg
19	Excellent Supervisor Seminar	State College
24	KEYS Workshop	Cranberry Twp.
26	KEYS Workshop	CCAP
27	Prison Medical Management	CCAP

OCTOBER

1	KEYS Workshop	Scranton
3	Safety Workshop	State College
9	UC Trust Sponsored Workshop	CCAP
10	UC Trust Sponsored Workshop	Lewisburg
16	KEYS Workshop	Cranberry Twp.
17	UC Trust Sponsored Workshop	State College
17	Defensive Driving Course	State College
22	UC Trust Sponsored Workshop	Scranton
24	KEYS Workshop	CCAP
30	Annual Producers Meeting	CCAP

NOVEMBER

1	County Risk Managers Council Meeting	CCAP
7	Prison Personnel Workshop	State College
13	County Risk Managers Council Meeting	Cranberry Twp.





PELICAN Value Added Service

- PELICAN is a risk retention group organized under the state laws of Vermont and federally regulated
- PELICAN offers the most competitive bed rates
- PELICAN offers a \$5,000 risk management grant to all subscribers
- New PELICAN subscribers receive one free year of PACAH membership
- PELICAN offers a risk control incentive program where subscribers can save 5% off their premium
- PELICAN offers up to an additional 10% on group rate discounts
- PELICAN has returned \$6 million in dividends to subscribers in the last nine years
- PELICAN allocates a significant portion of annual earnings to each subscribers savings account
- PELICAN offers subscribers free educational training workshops and webinars annually
- PELICAN offers personalized onsite claims and risk control staff to address facility needs
- PELICAN offers free elevator inspections to all subscribers

If you have any questions or concerns please contact Risk Control Specialist/PELICAN Marketing Specialist, Andrew C. Smith at (717) 736-4769 (work), (717) 439-6076 (mobile) or asmith@pacounties.org.

Insurance Programs Publications

Did you know that CCAP Insurance Programs sends out FREE publications to our members? Our insurance programs provide regular information to our members in a variety of ways including many different publications. These publications provide a wealth of information to our members, ranging from hot topics in the insurance industry to updates on nursing home regulations.

Insurance Matters is a monthly email newsletter containing updates on program operations, governance and finances, as well as claims and loss control updates and reminders of upcoming meetings and workshops.

In the spring and fall, the **GLIMPSE** catalog is sent to all members, providing a detailed listing of workshop topics, speakers and locations for that season.

PIMCC News is an electronic publication that is sent to jail related employees within the counties providing updates on important jail related issues.

Safety Essentials is a quarterly newsletter for PELICAN members that provides members with pertinent articles relating to the regulations, processes and safety concerns of the long term care industry.



To be added to the distribution lists for any of these publications, please contact us at insurance@pacounties.org.

Save The Date

2019 SCHRPP Annual Conference

September 5-6, 2019

The Penn Stater Conference Center Hotel, State College

The Society of County Human Resource Professionals of Pennsylvania (SCHRPP) is a non-profit organization created to meet the unique needs of human resource professionals and staff within Pennsylvania's counties and county related entities.



SCHRPP

The Society of County Human Resource Professionals of Pennsylvania
An Affiliate of the County Commissioners' Association of Pennsylvania

For more information email
Desiree Nguyen, Executive Director, SCHRPP
dnguyen@pacounties.org

CCAP Insurance Programs



We've Got **You** Covered.

CCAP's insurance programs are tailored to the specific needs and risks of Pennsylvania counties.

- **CCAP Health Alliance**-Health, Dental, Vision, Life and Disability
- **PComp**-Workers' Compensation Insurance
- **PCoRP**-Property and Liability Insurance
- **UC Trust**-Unemployment Compensation
- **COMCARE PRO**-Behavioral Health Stop Loss
- **PACAH Bonds**-Nursing Homes Patient Trust Funds Surety Bond Programs
- **PELICAN**-Nursing Homes Liability
- **PIMCC**-Prison Inmate/Public Institution Medical Cost Containment
- **Tax Collector Bonds**
- **Public Official Bonds**
- **Volunteers**

Owned By Members - Governed By Members - Service To Members

St
Ryan
Kare
Den
Barb
Mar
Patty
Alex
Tona
Allen
Mira
Jewe
Jean
Cath
Bria
Dani
Susa
Dian
Mel
Aubr
Kelly
Mari
Mau
Gina
Desi
Ethar
Cass
Linda
John
Andr
Cass
Keith
Barb

CCAP Insurance Department Staff

Staff	Title	Direct Line
Ryan Cale	Claims Representative 2	(717) 736-4730
Karen Cohen	Insurance and Reinsurance Manager	(717) 736-4707
Dennis Cutler, CSHM	Senior Risk Control Specialist	(717) 736-4746
Barbara Donofrio	Claims Representative 2	(717) 736-4775
Marsha Elmer	Property and Casualty Underwriter	(717) 736-4738
Patty Enslinger, SCLA	Senior Claims Supervisor	(717) 736-4733
Alexa Evans	Claims Representative 3	(717) 736-4767
Tona Faust	Insurance Programs Services Coordinator	(717) 736-4757
Allen Gavlak	Insurance Technology Coordinator	(717) 736-4758
Miranda Gibson	Member Services Assistant	(717) 736-4759
Jewell Hartz	Underwriting Administrative Assistant	(717) 736-4794
Jean Henry, RN	Risk Control Wellness Nurse	(717) 736-4782
Cathy Hoffman	Claims Administrative Assistant	(717) 736-4766
Brian Holloway	Claims Representative 2	(717) 736-4791
Danielle Horanic	Claims Representative 1	(717) 736-4745
Susan Horne	Insurance Operations Executive Assistant	(717) 736-4763
Diane Hovan	Claims Representative 1	(717) 736-4796
Melissa Juliana	Insurance Pool Operations Administrative Assitant	(717) 736-4790
Aubrey King	Marketing Associate	(717) 736-4723
Kelly Kyzer	Risk Control Specialist	(717) 736-4795
Marian Mark, SCLA	Workers' Compensation Claims Supervisor	(717) 736-4729
Maureen McMahon, CSP, ARM-P	Senior Risk Control Specialist	(717) 736-4706
Gina Mecca	Claims Representative 2	(717) 736-4727
Desiree J. Nguyen	Deputy Director, Insurance Pool Operations	(717) 736-4779
Ethan Nicholson	Claims Representative 2	(717) 736-4768
Cassandra Piaskowski, SCLA	Claims Representative 3	(717) 736-4765
Linda Rosito	Risk Management Training Director	(717) 736-4728
John Sallade, CRM	Managing Director, Insurance Programs	(717) 736-4709
Andrew Smith	Risk Control Specialist/PELICAN Marketing Specialist	(717) 736-4769
Cassie Troup	Claims Manager	(717) 736-4756
Keith Wentz, ARM-P, ARM,	Risk Management and Underwriting Manager	(717) 736-4724
Barb Zemlock, Esquire	Insurance Boards Legal Counsel	(717) 736-4762

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