

## **CCAP POLICY DEVELOPMENT SCHEDULE**

Throughout the Year	<p>The standing policy committees which include Agriculture, Assessment and Taxation, Community and Economic Development, County Governance, Courts and Corrections, Energy Environment and Land Use, and Human Services (except the Resolutions Committee) give guidance to the CCAP policy team at regularly scheduled meetings, through teleconference, or other means, to give guidance on achieving legislative priorities, translating resolutions into legislation, and developing and deciding on legislative and regulatory strategy, based on the <a href="#">County Priorities</a> and the <a href="#">Pennsylvania County Platform</a>. The <i>Platform</i> is a compilation of resolutions adopted to date and arranged by subject matter. The committee members are involved in the analysis of an issue for its impact on counties, testimony before legislative committees, and grassroots efforts. The committees react quickly to legislation, regulation, or other initiatives where CCAP's position is sought by policymakers, especially in the case of legislation or regulation that is not specifically addressed in the <i>Platform</i>.</p>
March/April	<p><u>Spring Conference</u> The policy committees meet to review progress made on legislative priorities for the year, legislation and regulation that is pertinent and timely, and to hear presentations from administrative officials, other organizations, and parties of interest. The Spring Conference, which is held in Harrisburg, is also CCAP's legislative conference. When timing coordinates with the legislative session the conference features a reception for state elected officials.</p>
May/June	<p><u>Individual Counties, Affiliates, and CCAP Committees Draft Resolutions</u> All counties are invited to submit resolutions addressing state-wide county policy issues. The CCAP policy committees hold teleconferences or meetings to draft resolutions they would like to see as part of the <a href="#">Pennsylvania County Platform</a> and to consider amendments to existing Platform elements or deletion of elements that have been accomplished.</p>
July	<p><u>CCAP Resolutions Committee Reviews Resolutions</u> The Resolutions Committee accepts the resolutions from the policy committees and the counties or individual members. The Resolutions Committee then rewrites the members' suggestions as amendments to the <a href="#">Pennsylvania County Platform</a>. The Resolution Committee forwards the resolutions to the full CCAP membership in preparation for consideration at the Annual Conference, with recommendations on whether to adopt or reject each resolution, with or without amendment. The only resolutions not submitted to the membership are those that are already part of the <i>Platform</i> or are not germane to counties and the Association.</p>
August	<p><u>Annual Conference</u> Standing committees meet to make a final review of the resolutions submitted for membership consideration. The Resolutions Committee meets in an open session reviewing resolutions submitted to date, accepting any new resolutions or modifications to existing proposed resolutions, and hearing additional policy committee recommendations. During Tuesday's General Session the resolutions are presented for a vote by all county commissioners, chief clerks and solicitors. Amendments are in order, and additional resolutions may be offered from the floor. Those approved are added to the <a href="#">Pennsylvania County Platform</a>.</p>

November

Fall Conference

This conference is when the Association develops legislative work plans and sets legislative priorities for the upcoming year. Each standing policy committee will develop its own work plan based on the elements of the Platform, issues the committee wishes to pursue, and issues which are likely to be raised by the administration, general assembly, or other outside sources. The focused list of overall Association [legislative priorities](#) are developed based on nominations from the policy committees, and are arrived at based on discussion and weighted voting by the voting members of CCAP committees meeting in a "committee of the whole," or a general session of the policy committee members. The committee of the whole also receives a report by the chairs of each standing committee, giving the membership perspective on the content and breadth of issues the Association will be working with in the coming year.

January

Unveiling of Legislative Priorities

Association leaders travel to Harrisburg to unveil the Association's [legislative priorities](#) to the media and policymakers. Those members also visit key legislators to promote the Associations priorities. The priorities are shared with the Association's grassroots, with recommendations for action.